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IMPORTANT NOTICE

Dear Business or Agriculture Personal Property Owner:

Pursuant to A.R.S. §42-15053.A, **April 1st is the deadline to file** Arizona taxable personal property returns. Enclosed, please find your **2021** Arizona Business/Agriculture Personal Property Statement.

UPDATES FOR TAX YEAR 2021:

- The Business Property Statement (Form 82520) has changed for 2021. Please review the form and instructions carefully.
- There are three options for completing the personal property reporting process:
 1. Completed forms or an Excel-based asset list can be submitted through our online E-file process (preferred option).
 2. Completed forms may be mailed to our office via USPS.
 3. Completed forms may be scanned (PDF) and emailed to the Business Personal Property (BPP) unit at **asr-bpp-pubasst@maricopa.gov**.
- Due to the ongoing pandemic, **E-filing for 2021 is highly encouraged.**
- Instructions and FAQs regarding the E-file process, including the file types we accept (PDF, Word, Excel, etc.), can be found on our website by searching for "BPP Efile".
- Or, to access the E-file webpage directly, visit **mcassessor.maricopa.gov/forms/520-upload.php**.
- To view the E-file FAQs, visit **mcassessor.maricopa.gov/faq/faq-personal-property-e-filing.php**.
- For additional help with the E-filing option, please contact our BPP unit directly at **(602) 506-3386** or **asr-bpp-pubasst@maricopa.gov**.

GENERAL REMINDERS FOR REPORTING PERSONAL PROPERTY:

- Again, if you received an Arizona Business/Agriculture Property Statement, it must be completed and returned **by April 1st**.
- For past E-filers, if you received an E-Filer statement, it must be submitted **by April 1st**.
- Please remember to report the historic cost and acquisition year for all personal property assets owned at the end of the 2020 calendar year.
- Extension requests may be granted for good cause if made in writing and before April 1, 2021 pursuant to A.R.S. §42-15053.A.
- Failure to file may result in late or non-filing penalties.

Again, if you have any questions, please feel free to call our Business Personal Property unit at **(602) 506-3386**, or email them at **asr-bpp-pubasst@maricopa.gov**.

Thank you for the opportunity to serve you.

Maricopa County Assessor's Office